

## MINUTES OF HOUSING STRATEGY PROGRAMME BOARD HELD ON MONDAY 30<sup>th</sup> JUNE 2016

Present: Steve Kenyon – Interim Director of Resources and Regulation (Chair) **SK**  
 Chloe McCann Assistant Improvement Advisor, Corporate Policy, Department of Communities and Wellbeing (Minutes) **CNM**  
 Marcus Connor - Corporate Policy Manager, Department of Communities and Wellbeing **MCC**  
 Sharon McCambridge - Chief Executive of Six Town Housing **SMc**  
 John Merrick - Director of Neighbourhoods, Six Town Housing **JM**  
 Emma Richman - Director of Assets, Six Town Housing **ER**  
 Sharon Hanbury - Head of Urban Renewal, Department of Communities and Wellbeing **SH**  
 Tracey Hunt - Financial Services Business Manager, Six Town Housing **TH**  
 Cllr Sandra Walmsley – Cabinet Member for Strategic Housing and Support Services **SW**

### ACTION

<b>1.0</b>	SK welcomed Cllr Sandra Walmsley to her first HSPB meeting.	
<b>2.0</b>	<b>Apologies:</b>	
2.1	Cllr Rishi Shori - Leader of the Council <b>RS</b>	
2.2	Pat Jones Greenhalgh - Executive Director of Communities and Wellbeing <b>PJG</b>	
2.3	Karen Young – Strategic Lead, Department of Communities and Wellbeing <b>KY</b>	
<b>3.0</b>	<b>Minutes of 6th June 2016 Meeting:</b>	
3.1	The minutes of the meeting, held on Monday 6 <sup>th</sup> June 2016 were approved as a correct record and that these would be provided to the Health and Wellbeing Board.	
<b>4.0</b>	<b>Matters Arising:</b>	
4.1	Item 3.1 NEDO – An update to be brought to HSPB on the 21.07.2016	<b>ER</b>
4.2	Item 4.1.4 and 4.1.5 - It has been agreed that SMc will supply the agenda and papers to HSPB once received to discuss at HSPB. JM will attend the meeting in July and feedback to next meeting of HSPB.	<b>SMC</b>
4.3	Item 5.1.1 - SW advised a brief discussion took place in relation to this but no formal decision has yet been made. This will be picked up at SW and PJG next meeting.	<b>SW/PJG</b>
<b>5.0</b>	<b>Existing Items:</b>	
5.1	<b>Capital Programme 2016/17 Revisions - ER</b>	
5.1.1	Discussion took place about detail of the revised programme.	<b>ER</b>
5.1.2	HSPB agreed the revised programme and that regular updates on progress be provided at future meetings. Any future changes to programme will	<b>ER</b>

		<b>ACTION</b>
	require HSPB approval.	
5.1.3	STH to also advise on process of communicating the revised programme with ward councillors and tenants.	<b>ER</b>
5.1.4	STH outlined their proposed delivery of the programme, and gave an assurance that the programme (and previous year's slippage) would be delivered this financial year.	<b>ER</b>
5.1.5	It was agreed that for future years a detailed capital programme will be included as part of the February HRA / Capital Budget Report (ie Feb 2017 report for 2017/18 programme etc)	<b>ER</b>
<b>6.0</b>	<b>Standard Items:</b>	
6.1	<b>Housing Operations Board (HOB) Action Plan to HSPB– SH</b>	
6.1.1	SH provided HSPB with a summary of items discussed at the last HOB.	
6.2	<b>Welfare Reform – JM</b>	
6.2.1	JM provided an overview of Bury Council's / Six Town Housing's position relating to Universal Credit	
6.2.2	Overall, we seem to be performing a lot better than comparable organisations. However, we must not become complacent.	
6.2.3	JM requested that a report is brought only quarterly to HSPB following the same format as HOB.	
6.2.4	This was agreed on the basis verbal updates are given at all meetings and a paper report submitted quarterly.	
6.3	<b><u>Asylum Seekers</u></b>	
6.3.1	HSPB agreed that updates on Asylum Seekers would also be quarterly, or by exception.	
6.3.2	SMc asked if a regular update could be provided in terms of the performance reported to HWB Board on the HWB Strategy, particularly if HSPB is accountable for this performance. SH to look into this following discussions at HOB.	<b>SH</b>
<b>7.0</b>	<b>Date of Next Meeting</b> Tuesday 21 <sup>st</sup> July 2016, 13:00-14:30, Lancashire Fusiliers Room, 1st Floor Town Hall	